



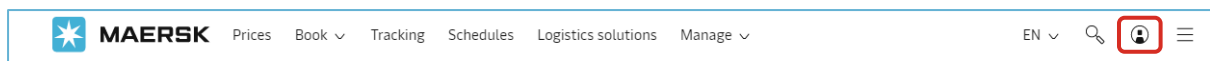
How to Request Bill of Lading Release via [www.Maersk.com](https://www.maersk.com)

Request for Issue BL to Other Party & Request for Electronic Cargo Release (Telex Release)

Dear Valued Customer,

We at Maersk constantly strive to improve our service to our customers. To offer more ease in doing business, and enhancing better customer experience by requesting to release your document (to other party or telex release) via [www.Maersk.com](https://www.maersk.com).

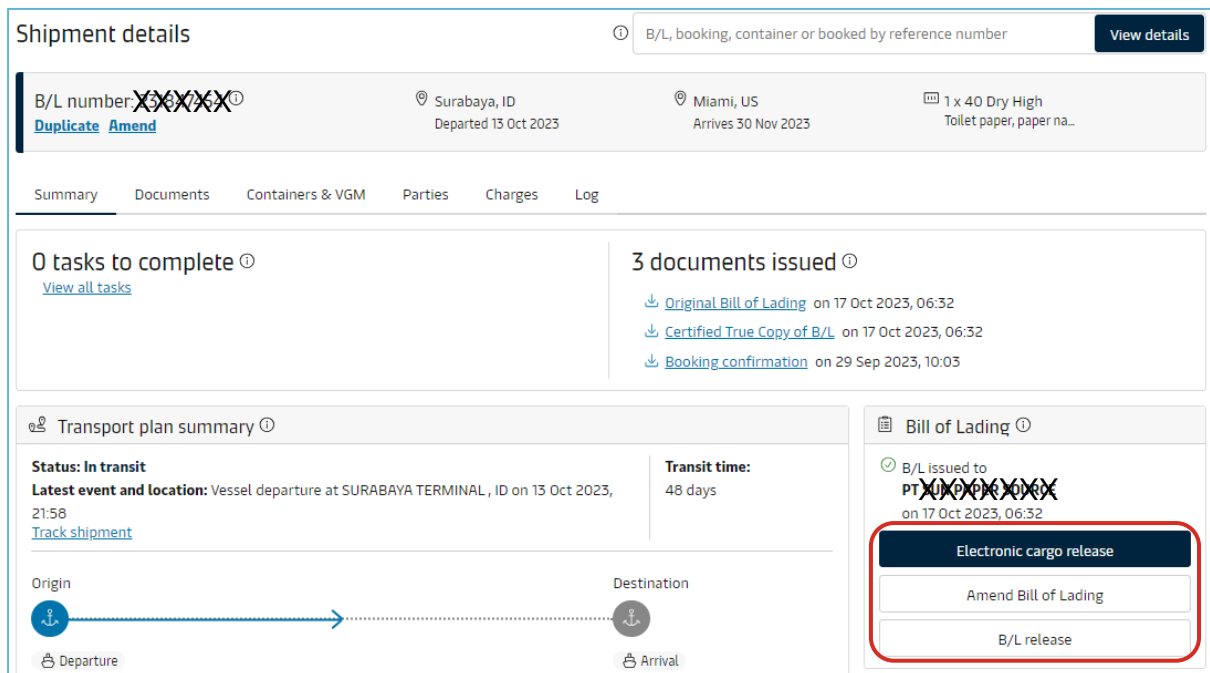
STEP #1 LOG IN to [www.Maersk.com](https://www.maersk.com). -- If you are failed to log in, CHAT technical support [here](#).



STEP #2 Choose/Search the Shipment Number from your Hub dashboard



STEP #3 There will be 3 options "**Electronic Cargo Release**" for telex request, "**Amend Bill of Lading**", and "**B/L Release**" for BL issuance to other party.





Request for Electronic Cargo Release (Telex Release)

Electronic Cargo Release (ECR) will help you to request telex via website instead of requesting via e-mail or call. Customers only need to settle the payment of Telex Fee and don't have to surrender the OBL + LOI anymore. Request for ECR can be placed on a shipment from any cargo originating country. The restriction applies on some of the destination country and there will be notification as below so you unable to choose ECR.

ⓘ We don't offer Electronic cargo release for your Destination country. Please reach out to your local country office for more info. ✕

This request can be made with below condition

- Logged in customer is the Transport Document Receiver (TDR)
- Final Original Bill of Lading has been issued.
- Customer have signed web print BL agreement.

Bill of Lading ⓘ

B/L issued to
PT XXXXXXXX
on 17 Oct 2023, 06:32

Electronic cargo release

Amend Bill of Lading

B/L release

[← Back to shipment overview](#)

Shipment details

[Upcoming features](#)

B/L number: XXXXXX

Perawang, ID
Departed 05 May 2023

Cotonou, BJ
Arrives 20 Jun 2023

2 x 20 Dry
Paper, paperboard, packing material

Electronic cargo release

B/L surrender to Maersk

Party details:

Consignee

COMPTOIR INTERAFRICAIN SARL
*****146
COMPTOIR ATLANTIQUE DE
PAPETERIES SARL
AGLA VON FILAO, ILOT 3931
COTONOU, BENIN

Confirmation of the B/L surrender will be sent to:

1. Email address (Required) XXXXXX@maersk.com

2. Email address (Optional)

Enter consignee/another email address

[+ Add another email address](#)

By submitting this request, I agree to the [Terms & Conditions for Electronic cargo release \(ECR\)](#)

Submit request

• The TDR can request the cargo to be released to the Consignee

• Electronic Cargo Release is possible if your bill of lading is consigned as To order of a named party or To order of a Bank since consignee will be updated as Release to Party

• Email with information of the request will always be send to the logged in users email

• The Consignee can receive a copy of the request if you update email address (copy will be send to this address)

Terms & Conditions for Electronic cargo release (ECR) ✕

By placing Electronic cargo release request on Maersk.com you warrant that:

1. The selected company named above will now be the lawful recipient of the goods.
2. If the Original Bill of Lading has been printed by you pursuant to a web printing agreement with Maersk ("Maersk Electronic Document Printing Facility Terms and Conditions"), you have at all times been in possession of the full set of Original Bills of Lading.
3. Any such hard copies of the Original Bill of Lading have been fully destroyed and securely disposed of. You agree to indemnify Maersk, its servants and agents in respect of any liability, loss, damage or expense of whatsoever nature which Maersk, its servants and agents may sustain by reason of releasing the goods without the surrender of said Original Bill(s) of Lading in accordance with your request.

Classification: Public



Request for Issue to Other Party

This request can be made with below condition

- Logged in customer is the Transport Document Receiver (TDR)
- **Draft/Verify Copy of Negotiable Bill and Non-Negotiable Bill** that has been issued
- **Final Sea Waybill** that has been issued

Bill of Lading ⓘ

✓ B/L issued to
PTXXXXXXXXXX
on 17 Oct 2023, 06:32

Electronic cargo release

Amend Bill of Lading

B/L release

Step 1

Select Delivery Type:

☐ Electronic cargo release ⓘ

☐ Issue Bill of Lading to other party ⓘ

SUBMIT REQUEST CANCEL

Step 2

Send the Bill of lading to:

☒ Shipment parties

☐ Select other party

Shipper ▼

Party	Address
GCSS INVOICE CNEE (10000031718)	GCSS INVOICE CNEE, Shipper address

⋮ OPTIONS

If one of following parties are part of the shipment, you can select easily (Shipper, Consignee, First Notify Party, Additional Notify Party, Outward Forwarder, Inward Forwarder or Booked by party).

Send the Bill of lading to:

☐ Shipment parties

☒ Select other party

SELECT OTHER PARTY

If the company is not included in the shipment, you can search & add the company as the TDR.

Step 3

Send a copy of the release request to:

Peter.Hyllsted@maersk.com

☐ Send an additional copy to:

Enter email address here ⓘ

By making this request via our website, you warrant that the selected company will now be the lawful recipient of the goods. You further warrant that if the Bill of Lading has been printed by you, in accordance with a web printing agreement with Maersk, any such hard copies of the Bill have been destroyed as per the terms of the web printing agreement. ✕

SUBMIT REQUEST CANCEL

Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods"

➔ Click **SUBMIT REQUEST**

- For **Final Original BL** that has been issued, customer should have signed Web Print BL Agreement.

Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods and you further warrant, that if the bill of lading has been printed by you in accordance with a web printing agreement with Maersk, any such hard copies of the bill has been destroyed as per the terms of the web printing agreement".

➔ Click **SUBMIT REQUEST**



MAERSK

**Customer
Advisory**

We also encourage you to register Web BL printing access so you can print original BL/sea waybill directly from your side. The registration is free of charge as well as the secure paper. You can see the registration procedure in [Web BL Printing](#) tab.

Should you have any concerns or questions, please do not hesitate to reach us:

We want to thank you for your business and look forward to continuously serving your global transportation needs.

Best Regards,
[Maersk Indonesia](#)