

How to Get Invoice in MyFinance - via Website

Easily download the Invoice

Dear Valued Customer,

We at Maersk constantly strive to improve our service to our customers. To offer more ease in doing business, and enhancing better customer experience, we are re-introducing e-finance solution "MyFinance". You can easily search & download your invoice (which still open or already paid).

- For Export shipment, invoice will be generated once Final SI has been submitted and BL was processed (with charges updated as Prepaid) & after all containers loaded & vessel depart from Port of Loading.
- For Import shipment, invoice will be generated automatically on ETA-2. It is once feeder already departed from last transshipment port, since we use Tanjung Pelepas & Singapore.

To avoid unnecessary delays & costs it is essential that you have paid your invoice in full by the due date.

Step-by-step guide

To Download or Dispute your Invoice

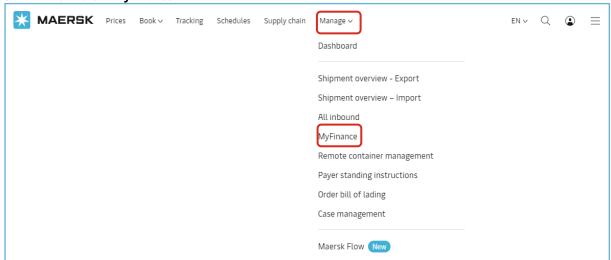
via MyFinance

STEP #1



STEP #2

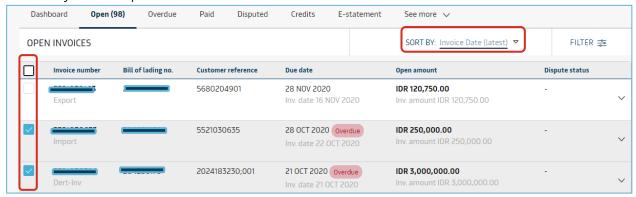
After login, click "MANAGE" then "MyFinance"





STEP #3

Tick the invoice that you want to proceed.



Note: You can click double arrow button to sort the open invoice based on nearest / farest Due Date

Go to the bottom page, & you can see the button to proceed further

- Click down arrow to download invoice.
- Click envelope to share the invoice to other email.
- Click the **notepad** to dispute.

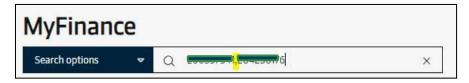


Step-by-step guide

To Search Your Invoice

STEP

Type in the search box, and separate it with comma,



Other Feature. ePayment: Easier & Faster Payment Solution

- ✓ No need to send Payment Proof anymore to id.import@maersk.com / id.export@maersk.com
- ✓ Automatically get payment confirmation mail (Official Receipt) sent to your mailbox or in MyFinance once payment settled.
- ✓ Instant online B/L release with minimal paperwork (for e-BL customers)
- ✓ **Faster DO release to terminal** (payment made prior vessel arrival & already registered on Yearly CGL (*Container Guarantee Letter*) with BL type SeawayBill/OBL has been surrendered)
- ✓ As easy as online shopping from your own home.
- ✓ Accessible 24 hours
- ✓ View invoices, check your account, & do payment all in one platform (MyFinance)



If you are Agent / EMKL / PPJK, click here to get the guidance.





Should you have any concerns or questions, please do not hesitate to reach us:

E-MAIL 🖂	PHONE
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id.import@maersk.com for import enquiries,	CHAT □
id.sales@maersk.com for sales matters.	click <u>here</u> to see Chat Features guideline.

We want to thank you for your business and look forward to continuously serving your global transportation needs.

Best Regards, Maersk Indonesia

Classification: Public