

## How to Download Final Transport Document via www.Maersk.com

Verify Copy/ Draft BL, Bill of Lading, SeaWay Bill, Certified True Copy

Dear Valued Customer,

We at Maersk constantly strive to improve our service to our customers. Once your shipment has been loaded and the vessel has departed, the Final Transport documents will be issued. You can print these online, or download them a <a href="https://www.Maersk.com">www.Maersk.com</a>, and forward them to relevant parties.

## Step-by-step guide

## To Print your Final Transport Documents

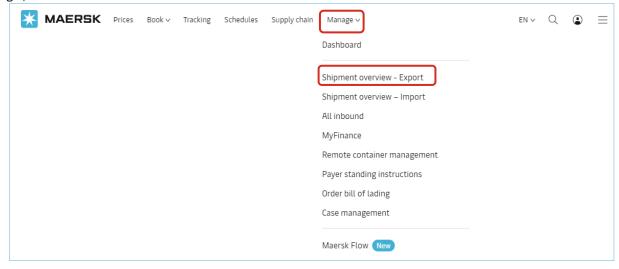
## via Website

#### **STEP #1**



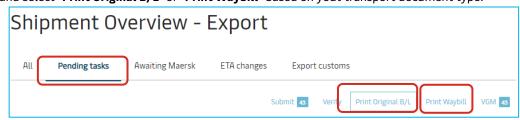
#### **STEP #2**

After login, click "MANAGE" then "SHIPMENT OVERVIEW - EXPORT"



#### **STEP #3**

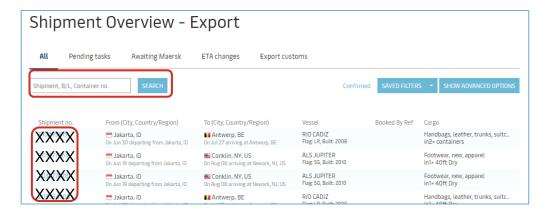
Click "PENDING TASKS" and select "Print Original B/L" or "Print Waybill" based on yout transport document type.



OR, Alternatively you can also search and click on the shipment number listed on the left hand side of the page.

Classification: Public

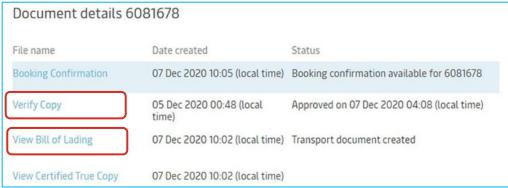




This will open the Shipment Binder page which shows all details on a shipment. Click "DOCUMENTS" tab



Here under the **DOCUMENTS TAB** you can click to view/download your transport document in PDF.



Notes: View Certified True Copy: It is displayed if the customer has a web printing agreement with Maersk. The customer can typically use this PDF to share it with other parties like suppliers. There is also a special watermark (certified true copy), so it cannot be mistaken for an original Bill of Lading.

Click "VIEW BILL OF LADING/WAYBILL".

## First time To Print Original bill of Lading?

#### Get benefits by using E-BL (Electronic Bill of Lading) Facility

- ✓ Customers can directly print OBL via the web (web printing access) anytime & anywhere.
- ✓ FREE OF CHARGE for registration as well as with the Secure Paper (provided by Maersk)
- ✓ Save more time & money. No need to come to Maersk counter for printing OBL (no need to queue & pay IDR 400,000 for one-time print 1st issuance) anymore.

Register now! Go to here & click e-BL (Electronic Bill of Lading) tab.

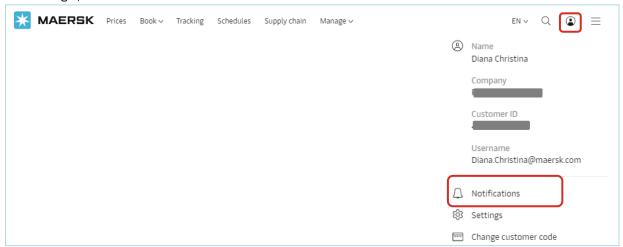




# How to Subscribe Notification of your Transport Document Status for via <a href="https://www.Maersk.com">www.Maersk.com</a>

get status update of your Verify Copy/ Draft BL, Bill of Lading, SeaWay Bill, Certified True Copy

### STEP #1 After login, click "PROFILE button" then choose "NOTIFICATIONS"



STEP #2 - click " CREATE NEW NOTIFICATION " button,

Notifications

Filter: All notifications 

Sort: Latest =

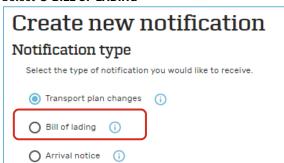
15 of 21 notifications

Email address diana.christina@maersk.com

Transport plan change: 27 May 2020 02:14

ETA, ETD, Vessel and voyage, Port and terminal

#### Select **® BILL OF LADING**



② BILL OF LADING → Select which document you want to get notified about (Draft BL/Verify Copy -or/and- Waybill -or/and- Original BL -or/and- Approved Copy) and adjust the filter based on the location.

③ **ARRIVAL NOTICE** → adjust the filter based on the location & or roles.

Now you can "SUBMIT" after completing customize information as per requirement.

If your partner/colleagues do not have maersk.com account, you can register their email also to subscribe the notification & manage the subscription needs (Edit/Delete).



## Website Feature

## Guidance

Click below button to find out more website feature guidance.





Should you have any concerns or questions, please do not hesitate to reach us:

<u>id.export@maersk.com</u> for export enquiries,<u>id.import@maersk.com</u> for import enquiries,<u>id.sales@maersk.com</u> for sales matters.

PHONE **	+6221 30065444, +6221 50837911
CHAT 🖳	click <u>here</u> for guideline
ED DACE A	Indonesia Local Information Page; Global Information Page;

WEB PAGE 1 Global Information Page Simple Guideline Complete Guideline

We want to thank you for your business and look forward to continuously serving your global transportation needs.

Best Regards, Maersk Indonesia