



How to Request Bill of Lading Release via www.Maersk.com Request for Issue to Other Party – Draft BL / Verify Copy, Final Waybill, Final Original BL & Request for Electronic Cargo Release (Telex Release) – Final Original Bill of Lading

Dear Valued Customer,

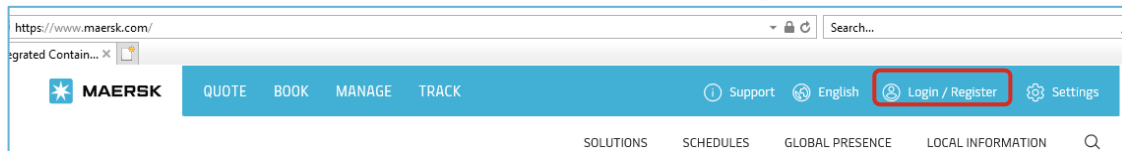
We at Maersk constantly strive to improve our service to our customers. To offer more ease in doing business, and enhancing better customer experience by requesting to release your document (to other party or telex release) via www.Maersk.com.

It will really help you to request via website instead of requesting via e-mail or call.

STEP #1

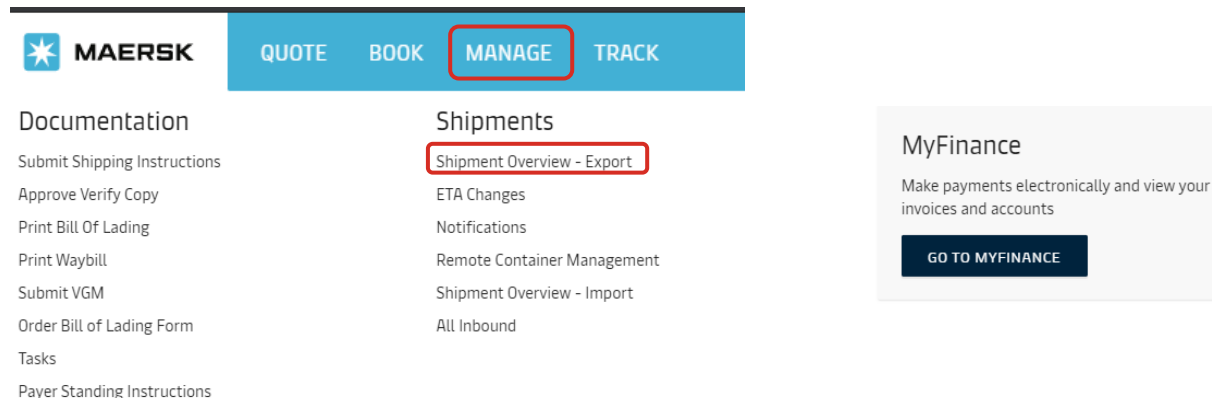
LOG IN to www.Maersk.com.

-- If you are failed to log in, CHAT technical support [here](#).



STEP #2

Click "MANAGE" then choose "SHIPMENT OVERVIEW - EXPORT"



STEP #3

Choose/Search the Shipment Number

Shipment Overview - Export						
All Pending tasks Awaiting Maersk ETA changes Export customs						
Shipment, B/L, Container no.			SEARCH		Confirmed	SAVED FILTERS SHOW ADVANCED OPTIONS
Shipment no.	From (City, Country/Region)	To (City, Country/Region)	Vessel	Booked By Ref	Cargo	
910895915	Jakarta, ID On Jun 30 departing from Jakarta, ID	Antwerp, BE On Jul 27 arriving at Antwerp, BE	RIO CADIZ Flag: LR, Built: 2008		Handbags, leather, trunks, suitc... in2+ containers	
203377063	Jakarta, ID On Jun 19 departing from Jakarta, ID	Conklin, NY, US On Aug 08 arriving at Newark, NJ, US	ALS JUPITER Flag: SG, Built: 2010		Footwear, new, apparel in1+ 40ft Dry	
203377028	Jakarta, ID On Jun 19 departing from Jakarta, ID	Conklin, NY, US On Aug 08 arriving at Newark, NJ, US	ALS JUPITER Flag: SG, Built: 2010		Footwear, new, apparel in1+ 40ft Dry	
203364908	Jakarta, ID On Jun 30 departing from Jakarta, ID	Antwerp, BE On Jul 27 arriving at Antwerp, BE	RIO CADIZ Flag: LR, Built: 2008		Handbags, leather, trunks, suitc... in1+ 40ft Dry	
910901270	Jakarta, ID On Jun 29 departing from Jakarta, ID	Savannah, GA, US On Aug 07 arriving at Savannah, GA, US	GSL VINIA Flag: LR, Built: 2004		Garments, apparel, new in2+ containers	

**STEP #4** – Click “B/L RELEASE”

← back to overview

Shipment Binder **XXXXXXXXXX** Departing on **30 Jun 2020** Arriving on **27 Jul 2020** Handbags, leather, trunks, ...
 Jakarta, ID Antwerp, BE 2 containers

Overview Documents Containers Pricing Log Additional services

Place of receipt: Jakarta on 30 Jun 2020, 02:00

Port of loading: Jakarta, ID
 Departing 30 Jun 2020, 02:00
 Transit time **28 Days**

Port of discharge: Antwerp, BE
 Arriving 27 Jul 2020, 22:00

Place of delivery: Antwerp on 27 Jul 2020, 22:00

View detailed transport plan All dates/times are given as reasonable estimates only and subject to change without prior notice.

Shipment no: **XXXXXXXXXX**

Booked by: **XXXXXXXXXX** on 2020 13:58 (local time)
 Contract ID: 297924344
 Price Calculation Date: 30 Jun 2020
 Product Type:
 Booked By Reference:
 Service Mode: Merchant Haulage (CY) - Merchant Haulage (CY)
 Additional References: None
 Deadline - CY: N/A
 Deadline SI-Non AMS: 29 Jun 2020 01:00
 Deadline SI-AMS: N/A
 Deadline-VGM: N/A

Actions

- DUPLICATE BOOKING
- AMEND BOOKING
- CANCEL BOOKING
- SUBMIT VGM
- IMPORT DELIVERY ORDER
- B/L RELEASE**

Click !

Request for Issue to Other Party – Draft BL / Verify Copy

This request can be made after issue of the **Draft/Verify Copy** & if the logged in customer is the Transport Document Receiver (TDR) – and valid both for Waybill and Original/Negotiable Bill of Lading

Step 1**Select Delivery Type:**

- ☐ Electronic cargo release ?
- ☐ Issue Bill of Lading to other party ?

SUBMIT REQUEST

CANCEL

Step 2**Send the Bill of lading to:**

- ☒ Shipment parties
- ☐ Select other party

Shipper

Shipper

Party	Address
GCSS INVOICE CNEE (10000031718)	GCSS INVOICE CNEE, Shipper address

OPTIONS

- If one of following parties are already part of the shipment, you can select easily (Shipper, Consignee, First Notify Party, Additional Notify Party, Outward Forwarder, Inward Forwarder or Booked by party).
- If the company is not already included in the shipment, you can search & add the company as the TDR.

Step 3**Send a copy of the release request to:**

☐ Send an additional copy to

- Email with information of the request will always be send to the logged in users email
- The new TDR can receive a copy of the request if you update email address & copy will be send to this address

By making this request via our website, you warrant that the selected company will now be the lawful recipient of the goods. You further warrant that if the Bill of Lading has been printed by you, in accordance with a web printing agreement with Maersk, any such hard copies of the Bill have been destroyed as per the terms of the web printing agreement.

SUBMIT REQUEST

CANCEL

- Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods"

Click **SUBMIT REQUEST**

Request for Issue to Other Party – Final Waybill

This request can be made after issue of the **Final Waybill** & if the logged in customer is the Transport Document Receiver (TDR).

Step 1

Select release type:

☒ Electronic Cargo Release is only available for negotiable/Original Bill of Lading. This Bill of Lading is a Waybill/non-negotiable

☐ Electronic cargo release

☐ Issue Bill of Lading to other party

SUBMIT REQUEST

Step 2

Send the Bill of lading to:

- ☐ Shipment parties
- ☒ Select other party

SELECT OTHER PARTY

- If one of following parties are already part of the shipment, you can select easily (Shipper, Consignee, First Notify Party, Additional Notify Party, Outward Forwarder, Inward Forwarder or Booked by party).
- If the company is not already included in the shipment, you can search & add the company as the TDR.

Step 3

Send a copy of the release request to:

☐ Send an additional copy to:

- Email with information of the request will always be send to the logged in users email
- The new TDR can receive a copy of the request if you update email address (copy will be send to this address)

By making this request via our website, you warrant that the selected company will now be the lawful recipient of the goods. You further warrant that if the Bill of Lading has been printed by you, in accordance with a web printing agreement with Maersk, any such hard copies of the Bill have been destroyed as per the terms of the web printing agreement.

SUBMIT REQUEST **CANCEL**

Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods". Click **SUBMIT REQUEST**

Request for Issue to Other Party – Final Original Bill of Lading

This request can be made after issue of the **Final Original Bill of Lading** & if the logged in customer is the Transport Document Receiver (TDR), and the customer have signed the web print agreement.

Step 1

- Select Delivery Type:
- ☐ Electronic cargo release
- ☐ Issue Bill of Lading to other party

SUBMIT REQUEST **CANCEL**

Step 2

Send the Bill of lading to:

- ☒ Shipment parties
- ☐ Select other party

Shipper

Shipper

Party	Address
GCSS INVOICE CNEE (10000031718)	GCSS INVOICE CNEE, Shipper address

OPTIONS

- If one of following parties are already part of the shipment, you can select easily (Shipper, Consignee, First Notify Party, Additional Notify Party, Outward Forwarder, Inward Forwarder or Booked by party).
- If the company is not already included in the shipment, you can search & add the company as the TDR.

Step 3

Send a copy of the release request to:

☐ Send an additional copy to:

- Email with information of the request will always be send to the logged in users email
- The new TDR can receive a copy of the request if you update email address (copy will be send to this address)

By making this request via our website, you warrant that the selected company will now be the lawful recipient of the goods. You further warrant that if the Bill of Lading has been printed by you, in accordance with a web printing agreement with Maersk, any such hard copies of the Bill have been destroyed as per the terms of the web printing agreement.

SUBMIT REQUEST **CANCEL**

Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods and you further warrant, that if the bill of lading has been printed by you in accordance with a web printing agreement with Maersk, any such hard copies of the bill has been destroyed as per the terms of the web printing agreement". → Click **SUBMIT REQUEST**



Request for Electronic Cargo Release (Telex Release) – Final OBL

This request can be made after issue of the **Final Original Bill of Lading** & if the logged in customer is the Transport Document Receiver (TDR), and the customer have signed the web print agreement.

Step 1

Select Delivery Type:

☐ Electronic cargo release ?

☐ Issue Bill of Lading to other party ?

SUBMIT REQUEST **CANCEL**

Step 2

Select Delivery Type:

☒ Electronic cargo release ?

☐ Issue Bill of Lading to other party ?

Consignee

Party	Address
GCSS INVOICE CNEE (10000031718)	GCSS INVOICE CNEE, Consignee address

OPTIONS

- The TDR can request the cargo to be released to the Consignee
- Following info will be shown "Electronic Cargo Release is not possible if your bill of lading is consigned as To order of a named party or To order of a Bank"

Step 3

Send a copy of the release request to:

☒ Send an additional copy to:

- Email with information of the request will always be send to the logged in users email
- The Consignee can receive a copy of the request if you update email address (copy will be send to this address)

By making this request via our website, you warrant that the selected company will now be the lawful recipient of the goods. You further warrant that if the Bill of Lading has been printed by you, in accordance with a web printing agreement with Maersk, any such hard copies of the Bill have been destroyed as per the terms of the web printing agreement.

SUBMIT REQUEST **CANCEL**

Read the disclaimer carefully "By making this request via our website, you warrant that the above company will now be the lawful recipient of the goods and you further warrant, that if the bill of lading has been printed by you in accordance with a web printing agreement with Maersk, any such hard copies of the bill has been destroyed as per the terms of the web printing agreement"

➔ Click **SUBMIT REQUEST**

For Electronic Cargo Release, you need to settle the payment of Telex Fee & surrender the OBL + LOI first.

We also encourage you to register e-BL (Electronic Bill of Lading) / web printing access so you can print original BL/sea waybill directly from your side. The registration is free of charge as well as the secure paper. You can see the registration procedure in [e-BL \(Electronic Bill of Lading\)](#) tab.

Should you have any concerns or questions, please do not hesitate to reach us:

E-MAIL ✉

id.export@maersk.com for export enquiries,
id.import@maersk.com for import enquiries,
id.sales@maersk.com for sales matters.

PHONE ☎

+6221 30065444, +6221 50837911

CHAT 💬

click [here](#) for guideline

WEB PAGE 🌐

[Indonesia Local Information Page](#)
and [Global Information Page](#)

We want to thank you for your business and look forward to continuously serving your global transportation needs.

Best Regards,
Maersk Indonesia